



**"Excellence, Leadership, & Service"**



**Epiphany**



**Lutheran School**

**Reopening Plan**

**2021 - 2022**

Epiphany Lutheran School cares about the health of our students, faculty and staff. We are now preparing to meet and overcome the challenges caused by the pandemic. The information shared in this document outlines our health and safety plan as well as our academic and school life plan. Due to the evolving nature of COVID-19, this plan may be adjusted to meet new requirements as we move into the new school year. We will do our utmost best to follow the recommendations of the CDC and Department of Health to ensure the safety of our students, faculty and staff. Epiphany Lutheran School continues to provide an education of excellence, leadership and service. We have God at the center of it all.

## **ACADEMIC PLAN**

We are offering In-Person Learning only. Students will be seated separately, allowing for social distancing.

## **STUDENT ARRIVAL**

In-Person students in **Nursery-Grade 4 must enter the building through the PARLOR door. Grades 5-8 must enter through the MAIN gate. Faculty and staff must enter through the MAIN gate.**

All students will be screened and temperature checked at the entrance doors.

Any student with a 100.0 F or higher temperature will not be permitted into the school and arrangements will be made for parent or guardian to pick them up.

Faculty and staff will be screened each day.

## **ATTENDANCE**

Attendance will be taken for all students.

Parents are required to report student absences by calling the school at (718) 773 - 7200.

## **GRADING**

Epiphany Lutheran school will continue to use a letter grading system for Nursery to Grade 4 and a numeric grading system for Grades 5 to 8.

Students will be expected to keep deadlines.

Students will receive report cards for each of the four marking periods.

## **FOOD SERVICE**

School lunch will be provided to be consumed in the classroom. There is a lunch fee of \$50 per month.

Students who bring lunch from home must be consistent. Those students must bring their lunch with them when they come to school.

Desks and other surfaces will be cleaned after the lunch period.

## **STUDENT DEPARTURE**

We must do our best to ensure social distancing at dismissal so it will be staggered. Please pick up your child on time so this process can go smoothly. Dismissal for everyone is at 3:30 P.M.

**Dismissal will go as follows:**

**Grades Nursery – 4 will leave via the PARLOR DOOR.**

**Grades 5-8 will leave via the MAIN GATE.**

## **TRANSPORTATION**

We hope to use our school bus service. Our students are sometimes grouped with students from other schools so there is a concern. Let us know any problem this may cause but remember health and safety is first.

## **EXTRACURRICULAR ACTIVITIES**

There will be no extracurricular activities for the first two months of school. This could change after the first six weeks if we see where activities can be done without interfering with cleaning etc. Remember that health and safety is first.

## **MORNING CARE**

Morning care will begin at 7:00am. ONLY students who sign up for this program will be allowed to be in school before 8:00am. Morning care will be in the church so the church entrance must be used both to enter and to leave. Temperature will be taken upon arrival.

## **ASSEMBLIES AND SCHOOL CHAPEL SERVICES**

At assemblies and school chapel services there will be social distancing and mask requirement.

## **GYM CLASSES**

As is customary, there will be no gym classes for the first six weeks of school. Classes will begin after six weeks if things seem favorable.

## **HEALTH AND SAFETY PLAN**

### **Face Coverings**

All students, faculty and staff must wear a mask when they are in school. The school will provide masks for students in the event of an emergency. Masks can be removed during meals.

### **Cleaning and Disinfection**

The school will be cleaned and disinfected daily which includes high traffic areas, common areas, classrooms, bathrooms and touch surface areas.

All classrooms will be equipped with hand sanitizer and disinfecting wipes.

Hand sanitizing stations will be provided throughout the building.

All drinking fountains will be closed. Students must bring their own bottled water.

Classroom windows will be open for ventilation and a plan will be in place to ensure ventilation when windows are closed.

### **HYGIENIC PRACTICES AND TRAINING**

Students will be reminded about proper hygienic practices such as hand washing, using hand sanitizer and coughing techniques using their elbows.

Students will be reminded not to come to school if they are not well or have a fever.

Signs will be posted to remind students of all guidelines such as;

Stay home if you are sick

Wear a mask

Stay six feet apart

Wash hands

Cough etiquette

### **SOCIAL DISTANCING**

The hallway will be divided by a line with markers indicating traffic flow.

All classrooms will be reconfigured to allow for proper social distancing.

Parents must have an appointment to enter the building. If there is an emergency please go to the main office.

### **ILLNESS**

Procedures for COVID - 19 infections in school

Students experiencing symptoms will be sent to the nurse's office.

Parents or Guardians will be notified to pick up the student. Parents will wait in the main office for the child to be brought to them.

If a student is identified as having COVID - 19, all areas occupied by the student will be disinfected.

The nurse will inform NYS of the infection.

**The procedure to re- admit a student to school who has recovered from Covid 19 is as follows:**

**The student must have documentation from a medical professional noting a negative COVID - 19 test result. Faculty and staff will follow the same protocol.**

Parents and Guardians must inform the school if a student has travelled to a state or nation with a high infection rate. If so, the student must submit negative test results before returning to In- Person Learning in school.

**IF COVID - 19 RATES RISE IN NEW YORK STATE:**

A closure procedure will be used. Students will be instructed to take all belongings home. In - Person Learning will stop and we will be fully remote until In - Person can resume.

**EPIPHANY LUTHERAN SCHOOL** will reopen on **Thursday, September 9th.**  
**SCHOOL WILL BEGIN AT 8:30A.M. for ALL students.**

**ALL UNIFORMS AND HAIR MUST BE NEAT AND CLEAN AS USUAL.**

**WE PRAY THAT GOD WILL CONTINUE TO GUIDE US ALL AS WE WORK TO OVERCOME THE CHALLENGES WE FACE BECAUSE OF THIS PANDEMIC. WE WILL REMEMBER AND BELIEVE THAT WITH GOD, EVERYTHING IS POSSIBLE. STAY BLESSED!**

**PLEASE HELP US!!**

- We are asking parents to buy a new portable desk partition as a part of our students' supply list. The partitions purchased last year were slightly frosty. We want **CLEAR** ones for good visibility. Kindly come with \$15 on the first day of school to purchase your new partition. These will remain in school and will be cleaned here.
  
- Donations of PPE are welcome! Many thanks to those who are already helping us.