

The Rev. Robert L. Gahagen, Pastor and Headmaster  
Mrs. Judy Evans-Gayle, Principal  
Mrs. Sarah D. Barrington, Principal Emerita

*"I consider everything a loss compared to the surpassing greatness of knowing Jesus Christ, my Lord."*  
Philippians 3:8

March 2021

Dear Parent(s)/Guardian(s):

Thank you for considering Epiphany Lutheran School for your child's education. We look forward to a partnership with you that will benefit your child. Epiphany Lutheran School is an institution created for **"Excellence in Learning."** We strive to give God our best in a nurturing, caring, learning, and loving Christian environment.

Epiphany Lutheran School is a Christian school dedicated to living as disciples of our Lord Jesus Christ. We want to teach our children to be disciples and through discipline to serve God to the best of their abilities.

We endeavor to be a caring learning community in the Lord Jesus Christ. Epiphany is a place that loves God, loves one another, and loves learning His way.

Epiphany Church is committed to providing the best Christian education possible. Thanks to our congregation's generosity, parent's tuition and fund raising, we have been able to provide quality education in Crown Heights, Brooklyn since 1961.

We are proud of the quality of our faculty that comes from many different Christian faiths and nations to serve the Lord through the ministry of teaching. Many have been teaching for more than 30 years. Several have been teaching at Epiphany for more than 15 years. Some are alumni who have returned to serve their Lord at Epiphany.

As a part of our religion curriculum, students are expected to attend worship on their Sabbath, at their own church. The purpose is to be faithful to God's will and to reinforce that faith lived out in deeds of faithfulness and is not simply known in the mind or experienced in the heart. It teaches that God's Name and Day are to be remembered.

Supporting one's congregation in study and worship is an expectation of God's children and the work of Christian discipline. At Epiphany, we have found that our top scholars come from families that pray together and observe the Lord's Day. Faithfulness to God's commands is rewarding!

Perhaps you have learned, as I have, that when you give God His day, He gives us a better week.

Epiphany Lutheran School accepts children of all Christian faiths. Our goal is to allow children to learn and grow that they may become the people God has intended them to be. We want all to develop their God-given gifts and talents to fulfill the purpose God has prepared for them. God wants us to read, learn how to communicate, know math, study history, explore science, art, and technology that we can do our part, making His world a better place for all people. We endeavor to give our best by doing our best for the Lord. We think perfection is impossible, but excellence is expected in all things!

Within the enrollment packet you will find a series of forms that explains our procedures, important dates you need to make note of, an application, and the tuition cost and contract for the school year 2021-2022. If you have any questions, please contact the office at 718-773-7200. Our office hours are Monday-Friday, 8:00 a.m. - 4:00 p.m.

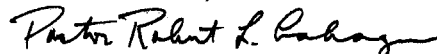
Details on cost and procedures are included in the letter of our Principal, Mrs. Judy Evans-Gayle.

Please help us by telling someone about the good things happening at Epiphany Lutheran School. We offer rewards to people who help us recruit new students.

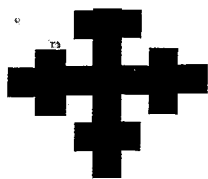
Help us by keeping us in your prayers as you and your child will certainly be in ours.

May God's grace be upon us that we might do our best for Him.

Yours in Christ,



The Revered Robert L Gahagen  
Pastor and Headmaster



**EVANGELICAL LUTHERAN CHURCH OF THE EPIPHANY  
EPIPHANY LUTHERAN SCHOOL**

721 Lincoln Place  
Brooklyn, NY 11216  
718 / 773-7200  
Fax: 929-298-7372

The Rev. Robert L. Gahagen, Pastor and Headmaster  
Mrs. Judy Evans-Gayle, Principal  
Mrs. Sarah D. Barrington, Principal Emerita

**“Excellence, Leadership and Service”**

Dear Parent(s)/Guardian(s):

We give thanks to God who continues to watch over us and bless us. God is good, all the time and we are especially glad that He continues to be in the blessing business!

**Procedures for New Admissions:**

Each new student entering grades 1—8 is required to take an entrance exam. The exam fee of **\$30.00** is non-refundable and separate from tuition.

**(DUE TO THE CORONA VIRUS WE WILL NOT DO ENTRANCE EXAMS THIS YEAR)**

Our tuition for 2021-2022, is:

Kindergarten through Grade 8	\$4,550.00
Nursery and Pre-Kindergarten	\$4,750.00

**Lunch Fee** - lunch fees are paid separately from tuition.

**New admissions pay a one- time, non-refundable application fee of \$100.00.**

A **registration fee of \$200.00** due at the time of registration. The registration fee is fully refundable until June 30, 2021. **Registration closes June 30, 2021.** Late registration fees are as follows:

Registration fee is \$300.00 after July 1

Registration fee is \$400.00 after September 1

The registration fee is fully refundable if the student application is withdrawn before July 1, 2021. The registration fee is 50% refundable before August 15, 2021. There are no refunds after August 15, 2021.

We offer a \$250.00 discount on tuition to the parents who refer a student who enrolls in Epiphany. The parents of the student must tell us at the time of testing and registration in order to credit your account. The discount will be made on the April, 2022 bill if the student remains at Epiphany for the entire school year, and both students' tuition are up to date.

Epiphany Lutheran School has been educating children here in Crown Heights for the past fifty-five years and we look forward to having you and your child/children become or continue to be part of our school's family.

Yours in Christ,  
Mrs. Judy Evans-Gayle  
Principal

**EPIPHANY LUTHERAN SCHOOL**  
721 Lincoln Place, Brooklyn, NY 11216

**Enrollment Procedures**

1. The attached application for admission must be filled out completely and accurately. **Please print clearly.** *Please bring only legible copies for inclusion with the application form. Any missing documents will delay the processing of your child's application.*
2. Accompanying the application must be the **non-refundable application fee of \$100.00.**
3. The following documents must be submitted with the application (*please bring **copies** of the first five*):
  - a. \_\_\_\_\_ **"Birth Certificate"** (or passport)
  - b. \_\_\_\_\_ **"Certificate of Baptism** (baptized "In the Name of the Father, and of the Son, and of the Holy Spirit [Ghost];"), or a **"Certificate of Dedication"** accompanied by a **"Letter of Recommendation"** from your pastor stating that your family and child are under pastoral care leading to Baptism at a future date set by your church.

(Epiphany accepts students from churches that do not baptize until the child is old enough to accept the faith into which he/she is baptized. We will accept this provided the family is under the spiritual leadership of a church that does not baptize infants or young children.)
  - c. Proof of all New York State **required immunizations** (use either an "Immunization Health Form [IHF]" or the child's "yellow health card" (copy of both front and back). **PLEASE CHECK WITH YOUR DOCTOR OR HEALTH CENTER TO BE SURE ALL IMMUNIZATIONS ARE UP-TO-DATE.** (Please see the letter included in the registration packet.)
  - d. Copy of child's most recent **report card** (new students grades 1-8 no exception)
  - e. Two **letters of recommendation** (new students grades 1-8 - No exceptions):
    - i. one from the child's current teacher
    - ii. one from the principal of the child's current school
  - f. **Church membership form** \_\_\_\_\_
4. **A. completed health form must be on file before the child will be admitted to school.**
5. In the case of a child who is seeking a transfer to Epiphany from a non-public school, Epiphany requires that all financial obligations to the previous school are paid in full before the child may be admitted.
6. All new students entering grades 1-8 must be tested. Parents will be notified of a testing date for the child. There is a \$30.00 testing fee.
  - A. If the child passes the examination, the parents will be notified to come in and pick up an application. **An application fee of \$100.00 is due with the application.**
  - B. Parents will be notified either by telephone or by mail of the date and time for a conference with the Principal. **The child must be present with the parents** at the conference. All requested documents, and the completed application, must be presented at this time.
7. If there is no room in the child's grade, the child will be placed on that grade's "waiting list." Should space become available, the School will contact the parents to see if they wish to have their child enrolled at the School.

**EPIPHANY LUTHERAN SCHOOL**

721 Lincoln Place  
Brooklyn, NY 11216  
(718) 773-7200

For Office Use Only	
New _____	Re-Reg _____
Enrollment Fee (non-refundable)\$ _____	
Reg. Fee (non-refundable)\$ _____	
Method _____	
Accepted Y _____	N _____ Date _____
ID _____	SY 2021-22 Grade _____

**PLEASE PRINT**

**REGISTRATION APPLICATION**

Student's Name \_\_\_\_\_ M \_\_\_ F \_\_\_

\_\_\_\_\_ Last \_\_\_\_\_ First \_\_\_\_\_ Middle \_\_\_\_\_ Social Security Number \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

Address \_\_\_\_\_ Number \_\_\_\_\_ Street \_\_\_\_\_ Apartment \_\_\_\_\_ City \_\_\_\_\_ ZIP \_\_\_\_\_

Home Telephone \_\_\_\_\_ - \_\_\_\_\_ Emergency Name(if parent cannot be reached) \_\_\_\_\_

Area \_\_\_\_\_ Number \_\_\_\_\_

Emergency Telephone \_\_\_\_\_ - \_\_\_\_\_  
Area \_\_\_\_\_ Number \_\_\_\_\_

Date of Birth \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ Birth Certificate No. \_\_\_\_\_  
MO DAY YEAR

Place of Birth \_\_\_\_\_ Date of Entry/USA \_\_\_\_\_  
City/State/Country (if applicable)

Father's Name \_\_\_\_\_ Place of Birth \_\_\_\_\_  
Last \_\_\_\_\_ First \_\_\_\_\_

Daytime Telephone \_\_\_\_\_ - \_\_\_\_\_ Ext. \_\_\_\_\_

Cell Phone # \_\_\_\_\_ E-mail(required) \_\_\_\_\_

Church Membership (name of church) \_\_\_\_\_

Please check one:  Active Member  Non-Active

Mother's Name \_\_\_\_\_ Place of Birth \_\_\_\_\_  
Last \_\_\_\_\_ First \_\_\_\_\_

Daytime Telephone \_\_\_\_\_ - \_\_\_\_\_ Ext. \_\_\_\_\_

Cell Phone # \_\_\_\_\_ E-mail(required) \_\_\_\_\_

Church Membership (name of church) \_\_\_\_\_

Please check one:  Active Member  Non-Active

**Morning Care:** \_\_\_\_\_ I require Morning Care service for my child and I agree to pay the Morning Care fee. Morning Care service is from 7:00 am - 8:00am

**Dismissal (please indicate all that apply):**

- \_\_\_\_\_ **Pick-Up** - My child will be picked up at dismissal (please fill out the Pick Up Authorization Form)
- \_\_\_\_\_ **Walker** - My child has my permission to walk home after school on his/her own.
- \_\_\_\_\_ **After School Care** - I require After Care service for my child and I agree to pay the After Care fee. After Care service is from 3:30 pm - 6:00 pm

**Transportation-** If transportation is needed, please see Mrs. Ricketts to complete a Dept. of Education transportation request form (new and returning students):

- \_\_\_\_\_ **School Bus** - If available, I would like my child to take the school bus.
- \_\_\_\_\_ **Metrocard** - My child will need a Metrocard to travel to and from school.

# CHURCH MEMBERSHIP

Student's Name \_\_\_\_\_ is a member of /attends  
Church \_\_\_\_\_  
Church Address \_\_\_\_\_  
Church Telephone \_\_\_\_\_  
Pastor \_\_\_\_\_

Student Baptized  Yes  No

[Grades 3-8] Does your child receive Holy Communion in his/her Church?  Yes  No

The child's parents are  
 together  married  father deceased  mother deceased  
 separated  divorced  father or mother remarried

If not together, please indicate who is the custodial parent  mother  father

Is the non-custodial parent allowed to have information from the school?  Yes  No \_\_\_\_\_  
please initial

Brothers (at Epiphany) - Names and Grades

Sisters (at Epiphany)- Names and Grades

## ADDITIONAL INFORMATION

1. If this application is for Kindergarten or for the first grade, did your child attend a pre-kindergarten or kindergarten at any time? YES \_\_\_ NO \_\_\_ If yes, please give the name and address of the school(s):  
\_\_\_\_\_
2. List below (beginning with your child's **current** school) all schools your child has previously attended.  
Current School and Address \_\_\_\_\_  
Previous School and Address \_\_\_\_\_  
Previous School and Address \_\_\_\_\_
3. State briefly why you wish to enroll your child at Epiphany School:  
\_\_\_\_\_  
\_\_\_\_\_
4. Name and address of child's legal guardian(s):  
\_\_\_\_\_  
\_\_\_\_\_
5. If there is a person and address to whom correspondence is to be sent **other than** the person(s) named above, please give the information below.  
\_\_\_\_\_  
\_\_\_\_\_
6. If the School cannot reach a parent in the event of an emergency, list specifically what you want the School to do if your child requires emergency treatment.  
(Please note: The School will try to follow the instructions you give below, but the action taken in any emergency will be that which, in the judgement of competent School authorities, is best for the child. The School assumes no responsibility for fees incurred for emergency treatment not covered by your insurance.)  
\_\_\_\_\_  
\_\_\_\_\_
7. Medical Condition/Allergies?  No  Yes (if yes, please specify on Allergy/Medical Condition Alert Form)  
Child's Physician \_\_\_\_\_ Telephone Number \_\_\_\_\_

# Personality Questionnaire

Child's Name \_\_\_\_\_ Entering grade \_\_\_\_\_ Date \_\_\_\_\_

*Please answer as honestly as you can in order that we can do our best to understand and help your child.*

1. How does your child react to other children? \_\_\_\_\_  
\_\_\_\_\_
2. Is he/she exceptionally shy or timid? \_\_\_\_\_
3. Does he/she play well with other children? \_\_\_\_\_  
\_\_\_\_\_
4. What is his/her relationship with adults? \_\_\_\_\_  
\_\_\_\_\_
5. What are his/her favorite pastimes? \_\_\_\_\_
6. What are his /her favorite toys? \_\_\_\_\_
7. Can he/she amuse him/herself? \_\_\_\_\_ How? \_\_\_\_\_
8. Has your child had experience with creative materials such as clay, paint, crayons, or other crafts? \_\_\_\_\_
9. Does he/she use a computer for play or school work? \_\_\_\_\_
10. Do you read to your child? \_\_\_\_\_ How often? \_\_\_\_\_
11. Does he/she listen to the radio? \_\_\_\_\_ How often per week? \_\_\_\_\_
12. Does your child play video games? \_\_\_\_\_ What is it? \_\_\_\_\_  
How often per week? \_\_\_\_\_
13. How much television viewing do you permit per day? \_\_\_\_\_
14. Does your child have any unusual fears? \_\_\_\_\_ What are they? \_\_\_\_\_
15. What represents personal security to your child? \_\_\_\_\_
16. How do you discipline your child? \_\_\_\_\_
17. What is his/her reaction to your discipline? \_\_\_\_\_
18. How would you describe your child's personality? \_\_\_\_\_
19. Does your child have a talent that you want to see developed? YES \_\_\_ NO \_\_\_  
What is it? \_\_\_\_\_
20. How well does your child deal with anger?  
\_\_\_\_\_ 1. Very well \_\_\_\_\_ 2. Fairly well \_\_\_\_\_ 3. Needs help \_\_\_ 4. Has trouble
21. Has your child ever been accused of "bullying" other children? YES \_\_\_ NO \_\_\_
22. Has your child ever been counseled for emotional reasons? YES \_\_\_ NO \_\_\_
23. Has your child ever been referred for counseling for emotional trauma or behavior? YES \_\_\_ NO \_\_\_
24. Has your child ever been recommended for special education classes? YES \_\_\_ NO \_\_\_
25. Additional comments or information which you think might be helpful to the school.  
\_\_\_\_\_

**EPIPHANY LUTHERAN SCHOOL**  
 721 Lincoln Place, Brooklyn, NY 11216  
 (718) 773-7200

**C O N T R A C T - Nursery and Pre-Kindergarten**

This contract is herewith established between:

\_\_\_\_\_, hereinafter referred to as "guardian" and Epiphany Lutheran School, hereinafter referred to as "School."

1. Guardian agrees to accept full financial responsibility for the education at Epiphany Lutheran School of:

\_\_\_\_\_, hereinafter referred to as "student," and to pay registration/enrollment, tuition and lunch fees in accordance with the following payment schedule:

**New Students Only**

Due with application: \$100.00 **application fee** for first time enrollment. (non-refundable)

Due upon registration: **\$200 registration fee.**  
**(Before July 1, 2021)**

Registration fee is \$300.00 after July 1  
 Registration fee is \$400.00 after September 1

The registration fee is fully refundable if the student application is withdrawn before July 1, 2021. The registration fee is 50% refundable before August 15, 2021. No refund after August 15, 2021.

**Returning Students**

Due upon registration: **\$150 registration fee.**  
**(Before May 10, 2021)**

After May 11<sup>th</sup> the re-registration is considered late and fee will increase as follows:

Re-Registration fee is \$200.00 after May 10  
 Re-Registration fee is \$250.00 after June 15

The registration fee is fully refundable if the student application is withdrawn before July 1, 2021. No refund after July 1, 2021.

Due by July 1, 2021	\$ 475.00	June, 2022 tuition
Due no later than August 15, 2021	475.00	September, 2021 tuition
Due no later than September 15, 2021	475.00	October, 2021 tuition
Due no later than October 15, 2021	475.00	November, 2021 tuition
Due no later than November 15, 2021	475.00	December, 2021 tuition
Due no later than December 15, 2021	475.00	January, 2022 tuition
Due no later than January 15, 2021	475.00	February, 2022 tuition
Due no later than February 15, 2021	475.00	March, 2022 tuition
Due no later than March 15, 2021	475.00	April, 2022 tuition
Due no later than April 15, 2021	<u>475.00</u>	May, 2022 tuition
	<b>\$4,750.00</b>	<b>TOTAL YEARLY</b>

**Lunch fees** - lunch fees are paid separately from tuition.

**2. Billing Procedures**

- a) **Payments must be paid to Epiphany Lutheran School by the dates indicated.**
- b) In the case of a student who enters school after September 30, 2021, guardian agrees to pay registration and materials fees plus first month's tuition, in full. Said payments must be made before the student commences classes.
- c) **All payments made after April 15, 2022, must be in cash, money order or debit/credit card. No personal checks will be accepted.**

d) Any applicable discounts for siblings will be issued only if siblings are linked to one account. The school will not apportion discounts between the accounts of two or more guardians.

### 3. Fees/Penalties

a) **Late Charge** - A tuition/lunch late fee of **\$25.00** shall be assessed to your account if any payment is not received within 10 days from the payment due date. **There will be an additional penalty of \$10.00 per month for all late payments after April 15, 2022.**

b) **Dishonored Payment** - A bounced check fee of **\$30.00** will be assessed for any checks returned by your bank unpaid. Additional fees may be imposed by your bank. Returned checks will not be redeposited.

c) **The school reserves the right to suspend any student whose account is in arrears.**

### 4. Guardian's Pledge

I, the undersigned, accept full financial responsibility for the above-listed student. I further promise to abide by the rules and regulations of the school as set forth in the current **Handbook** as well as this contract which I have read and fully understood.

\_\_\_\_\_  
*Guardian*

\_\_\_\_\_  
*For Epiphany Lutheran School*

\_\_\_\_\_  
*Date*

\_\_\_\_\_  
*Date*

### Parents' Commitments

Epiphany Lutheran School is a Christian school. Recognizing that faith calls us to discipleship, and that discipleship involves a discipline, all students of this School are required to attend Church every Sunday. If for some reason your child does not have a Church which he or she attends regularly every Lord's Day, and you have been unable to find a church, then your child will be expected to worship every Sunday at Epiphany Church. In such a case, you, the parents, are expected to worship at Epiphany Church with your child.

1. I promise to **co-operate in the spiritual growth and life of my child** by bringing him or her to Church every Sunday, and by **worshiping with my child.**

2. We promise, as a family, to **pray regularly** before meals and in family devotions, and to assist younger children in regular prayers before bedtime.

3. I promise as my child's parent and first teacher, to **assume the responsibility of assisting my child** in completing his or her daily academic and religious assignments.

4. I promise to actively participate in all school activities, i.e. parents' meetings, school events, fund raisers, etc. and to **assist my child in following the school rules and regulations.**

\_\_\_\_\_  
*Mother's Signature*

\_\_\_\_\_  
*Father's Signature*

\_\_\_\_\_  
*Date*

\_\_\_\_\_  
*Date*



# Epiphany Lutheran School

## Uniform Dress Code

Students must wear the school uniform each day to contribute to a good learning environment at school. Any exceptions such as Dress Down Days will be announced in the weekly newsletter.

Each student is required to wear the uniform of the School while attending School or any other required activity. Uniforms are only to be bought at the Uniform Store designated by Epiphany Lutheran School. Exceptions to this rule will be published by the Principal.

You were provided the uniform code with your application package.

Students already enrolled at Epiphany will be measured in the spring for a new uniform. All returning students must be in full uniform on the first day of the new term.

New students will purchase their complete uniform through the School's designated uniform company. Parents must take the student to the uniform company indicated by the School for the student to be measured. The uniform companies will make all arrangements with the parents for delivery and payment. Parents must make any additional purchases of uniforms from the uniform companies.

All students should have as a minimum two sets of uniforms. Uniforms must be clean and neatly pressed, and the School's crest must be firmly attached. There must be no missing buttons, or tears, no ripped seams, and no visible patches. The length of the girl's uniform jumper or skirt must be **below the knee**. Boy's pants must have zippers which work. The boy's white shirt must be clean at all times with a starched collar (which may be of the permanent-starched type) and neatly ironed. Boy's shirts are always worn fully and firmly tucked into the top of the trousers. **Trousers are to be worn on the waist.** Boys whose pants fall below the waist will be issued a detention. Shoes must be polished daily and laces must be tied securely and not frayed. Shoe heel height may not exceed one inch. The laces must be of the same color as the shoes.

Girl's blouses are to be worn fully and firmly tucked into the top of the skirt (7-8 grades). Girl's stockings must be clean at all times and have no holes or runs in them. Socks, if worn, must come to the knee. No ankle socks are allowed.

**Uniform inspections are taken daily.** If a student is found to be in violation he/she will receive a notice of uniform violation form indicating the specifics of the violation. The student's parent must sign and return the form and correct the violation. If the violation is not corrected within one week, the student will receive a detention for uniform violation. If the violation continues, the student will not be permitted to attend school until the violation has been rectified. The full uniform list is on the following page.

### Jewelry

Students are not permitted to wear any jewelry other than watches. Watches that beep, and exhibit any other audible or visual signal, must be turned off while the student is at school.

Girls whose ears are pierced may wear simple posts. Hoop or dangling earrings are not permitted, for safety purposes. Boys are not permitted to wear earrings. Girls having more than one hole in each ear can only wear one pair of earrings.

Girls may not wear any make-up or fingernail polish. Acrylic nail tips or any forms of artificial nails are not permitted. Girls in violation will be given a verbal warning and will not be permitted to return to school until the nails are removed. Boys may not wear earrings of any sort.

### Clothing Restriction

There are to be no labels on coats, sweaters, or hats. All hats must be free of design except for the school name or school plaid.

Students not in full uniform will not be permitted to attend classes. A parent will have to arrange for the child to be picked up from school before 9:00 a.m. or be assessed a \$60.00 custodial care fee. Students may return to class when they are in full uniform.

Epiphany reserves the right to determine what images are acceptable on clothing and accessories worn on church and school grounds.

The list of unacceptable images on clothing includes beer and alcoholic beverage brands, cigarette brands, promotion of marijuana, sexually suggestive images or epithets. Epiphany reserves the right to add to this list at any time.

# EPIPHANY LUTHERAN SCHOOL UNIFORM

School uniform **MUST** be purchased from **Ideal Department Store- 1814-16 Flatbush Ave, Brooklyn 718-252-5090.**

All students should have a minimum of two sets of uniforms.

## Uniform Girls

GIRLS (Nursery through Grade 6)

Plaid jumper (below knee) with school crest sewn on left side  
Plain white blouse with Peter Pan collar  
Plaid "crossover" tie  
Navy blue uniform sweater  
Solid blue or black tights or  
Knee-length plain socks of solid navy blue

GIRLS Grades 7 and 8

Plaid skirt (below knee) and bolero vest (with School crest sewn on left side of vest)  
Plain white blouse with Peter Pan collar  
Plaid "crossover" tie  
Navy blue uniform sweater  
Black shoes (above)  
Solid blue or black tights or  
Knee-length plain socks of solid navy blue

### Shoes - Girls:

**Black "Polishable" Leather shoes MARY JANES (no suede, patent leather, canvas or two toned shoes, no boots, except during the winter months and must change into regulation, heels no higher than 1/2 inch).**

## Uniform Boys

BOYS - All Grades

Navy blue uniform jacket with School crest sewn to left upper pocket under the hem line  
Gray uniform trousers  
Navy blue sweater vest  
Plain white shirt (long- or short-sleeved)  
Uniform tie  
Navy blue or black socks (no white socks except with written medical excuse)

### Shoes – Boys:

Black "Polishable" Leather Shoes (loafers or laces); no suede, patent leather, canvas, or two-toned shoes, no Timberland-style boots).  
**No boots except during the winter months and then student must change into regulation shoes upon arrival to school.**

**Gym Uniform** (Purchased at the Main Office of Epiphany) - The boys' and girls' gym uniform consists of navy blue shorts or sweatpants and the school T-shirt. White sneakers and white socks (purchased on your own).

## Outer Coats and Hats

The outer coat for girls and boys is either a black, or navy blue coat (no denim, suede or leather, and no contrasting-color trim). No names on outerwear and no logos. **Hats for boys and girls should be solid black or navy blue with no names/logos displayed or a hat or cap in the uniform plaid.** Headgear should be consistent with the style of the uniform; therefore Stetson-style hats and the like are inappropriate.

**Hoodies** - No hoodies are allowed at Epiphany:

## Boots

No boots are to be worn in place of regulation shoes, except during inclement weather; then student must change into regulation shoes upon arrival to school.

# Allergy/ Medical Condition Alert Food/Dietary Restrictions

All students must submit this form annually as dietary conditions change.

Student's Name \_\_\_\_\_

Entering Grade \_\_\_\_\_

My child has the following allergy/ medical condition (if none please write "none"):

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Is there any medication required to treat the allergy/ Medical condition?

Yes \_\_\_\_\_ No \_\_\_\_\_

If yes, what medication and instructions for administering? \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_ My child cannot eat the school lunch for the following reason: \_\_\_\_\_

\_\_\_\_\_

Parent's Signature \_\_\_\_\_ Date \_\_\_\_\_

<i>For Office Use Only</i>
Doctor's Note on record Y _____ N _____

# Pick-up Authorization

(For students who are picked up from school or in case of emergency)

Student's Name \_\_\_\_\_ Entering Grade \_\_\_\_\_

The following persons have been authorized to pick up the above named student:

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---

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---

---

---

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Any changes to this list must be submitted to the Main Office in writing

Parent/Guardian Signature \_\_\_\_\_

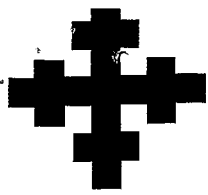
Date \_\_\_\_\_

**This form must be notarized**

On this, the \_\_ day of \_\_\_\_\_, 20\_\_\_\_, before me a notary public, the undersigned personally appeared \_\_\_\_\_, known to me (or satisfactorily proven) to be the person whose name is subscribed to the within instrument, and acknowledged that he executed the same for the purposes therein contained.

In witness hereof, I hereunto set my hand and official seal.

\_\_\_\_\_ Notary Public



**EVANGELICAL LUTHERAN CHURCH OF THE EPIPHANY**

**EPIPHANY LUTHERAN SCHOOL**

721 Lincoln Place  
Brooklyn, NY 11216  
718 / 773-7200  
Fax: 929-298-7372

Epiphanyschool@aol.com  
Website: Elsbrooklyn.com

The Rev. Robert L. Gahagen, Pastor and Headmaster  
Mrs. Judy Evans-Gayle, Principal  
Mrs. Sarah D. Barrington, Principal Emerita

**“Excellence, Leadership, Service”**

**PHOTO, PRESS, AUDIO, AND ELECTRONIC MEDIA RELEASE  
FOR MINORS**

Student’s Name \_\_\_\_\_

Dear Parent/ Guardian:

Your child, as a student of Epiphany Lutheran School will participate in several events which will be photographed or audio/video recorded. Some of these events will be made available for sale.

By allowing your child to participate in these events you give consent of the following:

I, Parent/Guardian of a student at Epiphany Lutheran School, hereby consent that the photographs and/or motion picture or videotape for which s/he posed, and/or audio recordings made of her/his voice may be used by **Evangelical Lutheran Church of the Epiphany/ Epiphany Lutheran School**, its assignees or successors, and in whatever way they desire, including television and electronic media. Furthermore, I hereby consent that such photographs, films, recordings, plates and tapes are the property of **Evangelical Lutheran Church of the Epiphany/ Epiphany Lutheran School**, and they shall have the right to sell, duplicate, reproduce, and make other uses of such photographs, films, recordings, plates, and tapes as they may desire free and clear of any claim whatsoever on my part.

This release will be in effect for all events filmed through June 28, 2022.

If there is a reason your child **cannot** be photographed/videotaped, you must sign the bottom and have this form notarized.

My child \_\_\_\_\_ cannot be photographed/ videotaped or audiotaped.

SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_  
(Parent or Guardian)

On this, the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, before me a notary public, the undersigned personally appeared \_\_\_\_\_, known to me (or satisfactorily proven) to be the person whose name is subscribed to the within instrument, and acknowledged that he executed the same for the purposes therein contained.

In witness hereof, I hereunto set my hand and official seal.

\_\_\_\_\_ Notary Public.

**Epiphany Lutheran School**  
721 Lincoln Place, Brooklyn NY 11216  
**Lunch Program Registration**

PLEASE PRINT

Student's Name \_\_\_\_\_ Grade \_\_\_\_\_

Please select the appropriate item(s)

I wish to enroll my child in the Epiphany Lunch Program \$50.00 per month. First payment is due immediately for the first three months (September, October and November). Second payment is due in November for three months (December, January and February). Third payment is due in February for four months (March, April, May and June).

My child will bring lunch from home.

My child has severe food allergies and is not to have any food/snacks provided by the school.

I have read and will comply with the following:

*Due to health reasons and the growing concern regarding obesity and diabetes, certain items will not be allowed for lunch:*

- A) Chips    B) Soda / Sweetened drinks / Capri Sun, etc.
- C) Gum/Candy IN ANY FORM
- D) Cakes and cookies    E) Delivered food/Fast food - including McDonald's, et. al, Chinese food, local restaurants, etc.

**Allowable beverages are milk, juice (100%) and water (without additives). NO GLASS BOTTLES.**

*For safety reasons, students are NOT allowed to use the microwave to heat their lunch. You must put your child's food in a hot thermos if it needs to be kept warm.*

*Food must be brought with the student in the morning. Food deliveries by the parent or a third party will not be allowed.*

Parent's Signature \_\_\_\_\_ Date Signed \_\_\_\_\_

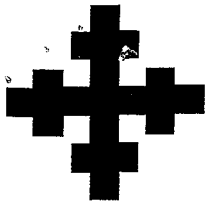
Amount enclosed \_\_\_\_\_

**Please note:**

**1. EVERYONE MUST COMPLETE A FORM - SCHOOL LUNCH OR HOME LUNCH.**

**2. There are no discounted prices for lunch.**

**Please cooperate.**



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Brooklyn, NY 11216  
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Fax: 718/773-1244

EpiphanySchool@aol.com  
Website: Elsbrooklyn.com

**“Excellence, Leadership and Service”**

Parent, please give this page to your Pastor.

March 2021

Dear Pastor:

We believe the greatest love we show our children is to teach them the faith we have in Jesus Christ.

Epiphany Lutheran School is a Christian school dedicated to teaching children of all faiths to live as disciples of our Lord Jesus Christ. As a part of our Religion curriculum, our students are expected to honor the Sabbath by worshiping with their congregation. This is to reinforce that faith is not simply learned and kept in the mind or experienced in the heart, but is lived out in deeds of faithfulness. We hope our students will learn that their presence in worship is an expectation of God who calls us together to thank, pray, praise, learn, and commune with Him and one another. We want our students to know that the Christian Sabbath or Lord's Day needs to be observed in an increasingly secular world that ignores it. We also want our students to be a part of the Christian education program at his or her own church.

Each Sunday the student is asked to have a card signed by his or her pastor or a designated representative to verify attendance. Some think this is rather legalistic, but we think it is a necessary and effective way to hold our students accountable.

At Epiphany we seek to be partners with all churches in Jesus Christ as we prepare committed disciples to serve our Lord and his Church in God's world.

Would you please complete the attached form to verify church membership for our school records.

If we can be of service to you, or if you have any questions, please feel free to call me.

Your partner in Christ,

Rev. Robert L. Gahagen  
Pastor

# EPIPHANY LUTHERAN SCHOOL

721 Lincoln Place  
Brooklyn, New York  
718-773-7200

## CHURCH MEMBERSHIP INFORMATION

Student's Name \_\_\_\_\_ is a member of

Church \_\_\_\_\_

Church Address \_\_\_\_\_

\_\_\_\_\_

Church Telephone \_\_\_\_\_

Pastor \_\_\_\_\_

Is a parent also a member?                     yes     no

Is the student an active participant in worship?                     yes     no

Is the parent an active participant in worship?                     yes     no

Is the student an active participant in Sunday School  
or other teaching ministries in the church?                     yes     no

Does the student receive Holy Communion?                     yes     no

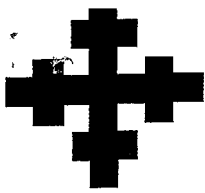
Is there anything you would ask of us in our partnership in the gospel of Jesus Christ?

Is there anything you would like to tell us about this student?

Pastor's Signature \_\_\_\_\_ Date \_\_\_\_\_

*Please affix your church's seal/stamp to this form.*





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## "Excellence, Leadership and Service"

**Parent copy. Please retain for your records.**

March 2021

Dear Parent/Guardian:

The Department of Health requires that all new students, and returning students entering Pre-K through grade 1, and grades 6, 7 and 8, submit a Health Examination form.

Attached to your registration application is a health form to take to your child's physician. **You are to fill out the parents' section, including your child's name, your name, address, your child's date and place of birth.** Please have your child's doctor complete the rest of the form.

Please make sure your doctor fills out the sections regarding **lead testing** and **Mantoux (TB)** with both the implant date and the read date of the Mantoux test recorded. Students entering grade 6 who are 11 years old must receive the **tdap** inoculation.

Students entering or repeating grade 6 are required to receive the **varicella** (chicken pox) inoculation.

Students entering grades 7 and 8 **must** have completed the Hepatitis B series before admission to school.

Exemptions from the varicella requirement include the following:

- A history of varicella disease (chicken pox) as documented as a health care provider. Parental recall of the disease is not sufficient, and will not be accepted as proof;
- A medical exemption consisting of a written statement from a physician licensed to practice in the state of New York stating that there is a valid medical contraindication to the varicella vaccine. A copy of the exemption must be retained by the school;
- A statement of religious exemption written by the parent, parents, or guardian of the child stating that they hold sincere and genuine religious belief(s) which prohibit the immunization of the child. A copy of the exemption must be retained by the school. Secular principles, including philosophical exemption are not allowed;
- Serologic proof of immunity to varicella. The serologic test is reliable for determining the immune status in a healthy person after they had a natural infection, but may not be reliable in immuno-compromised persons.

The Health Examination form is to be submitted **before** the first day of school. The Department of Health will return the form to you if proof of these inoculations is not submitted. If the health form isn't returned completed, the Department of Health is authorized to prohibit your child from attending school.

Thank you for your cooperation.

Yours in Christ,  
Mrs. Judy Evans-Gayle  
Principal